Pre-Application Report Request

Persons interested in finding out the additional information regarding the interconnection of a distributed energy resource to the Utility’s distribution system are to fill out this Pre-Application Report Request. The pre-application report request is to be filled out as completely as possible by the applicant. The Utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a $300 fee is submitted to the Utility.

**Distributed Energy Resource Information**

- **Project Address:**
- **City:**
- **State:**
- **Zip Code:**
- **GPS Coordinates:**
- **Nearby Cross Streets:**
- **Location of the Proposed Point of Common Coupling (e.g. meter number or pole number):**

**DER Type (Check all that apply):**
- ☐ Solar Photovoltaic
- ☐ Wind
- ☐ Battery Storage
- ☐ Combined Heat and Power
- ☐ Solar Thermal
- ☐ Other (please specify)

**Total Aggregate Nameplate Rating of Proposed DER System (kW AC):**

- **Phase Configuration of Proposed DER System:**
  - ☐ Single
  - ☐ Three

- **Service Voltage of Proposed DER System:**
  - Volts

- **Will this be a stand-alone generator not interconnected to onsite load (not including station service)?**
  - ☐ Yes
  - ☐ No

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

**For Office Use Only**

- **Date Received:**
- **Application Fee Received:**
  - ☐ Yes
  - ☐ No
- **Date Completed Pre-Application Report Sent to Applicant:**
**Point of Interconnection – Additional Information**

Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.)

- ☐ Yes
- ☐ No

<table>
<thead>
<tr>
<th>Customer Name:</th>
<th>Customer Account Number:</th>
</tr>
</thead>
</table>

Existing loads at site *(kW AC)*:

List future additional loads planned for at site *(in kW AC)*:

**Project Contact Information**

Full Name:

Name of Business:

Street Address:

<table>
<thead>
<tr>
<th>City:</th>
<th>State:</th>
<th>Zip Code:</th>
</tr>
</thead>
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Email:  

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<tr>
<th>Phone:</th>
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**Payment and Agreement**

There is a non-refundable $300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:

- Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to Wright-Hennepin Cooperative Electric Association.
- The Utility shall provide a report with only the available information on the proposed point of interconnection.
- The information provided by the Utility may become outdated and not useful at the time of submission of a complete Interconnection Application.
- The confidentiality provision as listed in Section 12.1 of the Overview Process of the Cooperative Minnesota Distributed Energy Resource Interconnection Process apply.
- Upon receipt of the report no guarantee is made by the Utility that a future Interconnection Application will be approved for this proposed site.

Applicant Signature: ____________________________  Date: ____________________________

***Please print clearly or type and return completed along with any additional documentation***