



Commercial Electrical Service Application

6800 Electric Drive • PO Box 330 • Rockford, MN 55373

Phone: 763.477.3150 • Fax: 763.477.3054 • newservices@whe.org

Shaded Area for Internal Office Use Only

Work Order Number: _____ Field Engineer: _____ Today's Date: _____

Map Location: _____

Billing of Construction Information

Business/Contractor Name: _____

Address: _____ Unit #: _____

City: _____ State: _____ Zip: _____

Federal Tax ID: _____

Contact Name: _____

Phone: _____ Email: _____

Service Location

Name of Business: _____

Address: _____ Unit #: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Phone: _____ Email: _____

Site Plan: Enclosed Separate

Builder Information

Business/Contractor Name: _____

Contact Name: _____

Address: _____ Unit #: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email/Fax: _____

Electrician Business Name: _____

Electrician Contact Name: _____

Electrician Phone: _____ Electrician Email: _____

* Additional winter charges may apply between October 15 – April 15



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Structure Information

Construction Type: (check one) Restaurant Retail Office
 Multi-unit commercial* Industrial Other: _____

*If multi-unit commercial building, please provide labeling (e.g., sites, apts, units 1,2,3... or A, B,C) on page 3.

Service Information & Electrical Load Data

	Connected Load	Estimated Demand Load
Indoor Lighting	KVA	KVA
Outdoor Light	KVA	KVA
Total Motor Load	KVA	KVA
Electric Heater	KVA	KVA
Air Conditioning	KVA	KVA
Misc. Equipment	KVA	KVA
Receptacles	KVA	KVA
Electric Vehicle (See Page 4)	KVA	KVA
Other	KVA	KVA
Total	KVA	KVA
Est. Future	KVA	
Largest Motor	H.P.	
Building Area	NEW	Existing

Temporary Service

Single Phase: 120/240 120/208 240/480

Three Phase: 120/208 277/480

Main Size: _____ Amps Date Requesting Power: _____

Main Service

Single Phase: 120/240 120/208 240/480

List additional **Single Phase** motors over 10 HP that require soft start, for approval by WH:

Three Phase: 120/208 277/480

List additional **Three Phase** motors over 50 HP that require soft start, for approval by WH:

Main Size: _____ amps Transformer: Pad Mounted Pole Mounted

Secondary: Underground Overhead

* Note CT's are required for **Single Phase** services over 400 Amps, **Three Phase** services over 200 Amps, and all 480 Volt services. In addition, all 480 Volt services require PT's.



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Multi-House Meter Labeling

If multi-house meters, please provide labeling and amps (e.g., Fire Pump, Outside Lighting, Irrigation, etc.) below.

Number of House Meters to be Installed: _____

Example: Fire Pump, 600 amp

Multi-Unit Commercial Building Labeling

*If multi-unit commercial building, please provide labeling (e.g., sites, apts, units 1,2,3... or A, B,C) below.

Number of Electric Meters to be Installed: _____

Example: Apt 1, Unit 1A

*Make additional copies as necessary.



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EV Charging Station Information

Not Applicable

	# of Chargers	# of Ports per Charger	Charger Output (kW)
Level 2 Charger			
DC Fast Charger			

Charger Manufacturer and type: _____

Charger Level	Voltage Range
Level 2	208-240 Volts
DC Fast Charger	480 to 900 Volts

Solar Information

Not Applicable

If applicable, provide the following:

Estimated Solar Service Size: _____ kWac

For **programs and rebates**, refer to WHE website: <https://www.whe.org/energy-savings-rebates> or speak to our Commercial Account Representatives at: 763.477.3000

For **additional information & application**, refer to **Nova Power Portal** for step-by-step directions on applying for WHE's solar program: <https://www.novapowerportal.com/Home/Index/52>

Comments
