



## Commercial Electrical Service Application

6800 Electric Drive • PO Box 330 • Rockford, MN 55373

Phone: 763.477.3150 • Fax: 763.477.3054 • newservices@whe.org

### \*\*\*Shaded Area for Internal Office Use Only\*\*\*

Work Order Number: \_\_\_\_\_ Field Engineer: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Map Location: \_\_\_\_\_

### Billing of Construction Information

Business/Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Tax ID: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Service Location

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Site Plan: ☐ Enclosed ☐ Separate

### Builder Information

Business/Contractor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

Electrician Business Name: \_\_\_\_\_

Electrician Contact Name: \_\_\_\_\_

Electrician Phone: \_\_\_\_\_ Electrician Email: \_\_\_\_\_

\* Additional winter charges may apply between October 15 – April 15

### Structure Information

Construction Type: (check one)      ☐ Restaurant      ☐ Retail      ☐ Office  
☐ Multi-unit commercial\*      ☐ Industrial      ☐ Other: \_\_\_\_\_

*\*If multi-unit commercial building, please provide labeling (e.g., sites, apts, units 1,2,3... or A, B,C) on page 3.*

### Service Information & Electrical Load Data

	Connected Load	Estimated Demand Load
Indoor Lighting	KVA	KVA
Outdoor Light	KVA	KVA
Total Motor Load	KVA	KVA
Electric Heater	KVA	KVA
Air Conditioning	KVA	KVA
Misc. Equipment	KVA	KVA
Receptacles	KVA	KVA
Electric Vehicle (See Page 4)	KVA	KVA
Other	KVA	KVA
Total	KVA	KVA
Est. Future	KVA	
Largest Motor	H.P.	
Building Area	NEW	Existing

### Temporary Service

Single Phase:    ☐ 120/240      ☐ 120/208      ☐ 240/480  
Three Phase:    ☐ 120/208      ☐ 277/480  
Main Size: \_\_\_\_\_ Amps      Date Requesting Power: \_\_\_\_\_

### Main Service

Single Phase:    ☐ 120/240      ☐ 120/208      ☐ 240/480

List additional **Single Phase** motors over 10 HP that require soft start, for approval by WH:

\_\_\_\_\_

Three Phase:    ☐ 120/208      ☐ 277/480

List additional **Three Phase** motors over 50 HP that require soft start, for approval by WH:

\_\_\_\_\_

Main Size: \_\_\_\_\_ amps      Transformer:    ☐ Pad Mounted      ☐ Pole Mounted

Secondary:    ☐ Underground      ☐ Overhead

\* Note CT's are required for **Single Phase** services over 400 Amps, **Three Phase** services over 200 Amps, and all 480 Volt services. In addition, all 480 Volt services require PT's.



## Commercial Electrical Service Application

6800 Electric Drive • PO Box 330 • Rockford, MN 55373

Phone: 763.477.3150 • Fax: 763.477.3054 • [newservices@whe.org](mailto:newservices@whe.org)

### Multi-House Meter Labeling

If multi-house meters, please provide labeling and amps (e.g., Fire Pump, Outside Lighting, Irrigation, etc.) below.

Number of House Meters to be Installed: \_\_\_\_\_

Example: Fire Pump, 600 amp

_____	_____	_____
_____	_____	_____

### Multi-Unit Commercial Building Labeling

\*If multi-unit commercial building, please provide labeling (e.g., sites, apts, units 1,2,3... or A, B,C) below.

Number of Electric Meters to be Installed: \_\_\_\_\_

Example: Apt 1, Unit 1A

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Make additional copies as necessary.

**EV Charging Station Information**

☐ Not Applicable

	# of Chargers	# of Ports per Charger	Charger Output (kW)
<b>Level 2 Charger</b>			
<b>DC Fast Charger</b>			

Charger Manufacturer and type: \_\_\_\_\_

Charger Level	Voltage Range
Level 2	208-240 Volts
DC Fast Charger	480 to 900 Volts

**Solar Information**

☐ Not Applicable

If applicable, provide the following: \_\_\_\_\_ Estimated Solar Service Size: \_\_\_\_\_ kWac

For **programs and rebates**, refer to WHE website: <https://www.whe.org/energy-savings-rebates> or speak to our Commercial Account Representatives at: 763.477.3000

For **additional information & application**, refer to **Nova Power Portal** for step-by-step directions on applying for WHE's solar program: <https://www.novapowerportal.com/Home/Index/52>

**Comments**

---



---



---